

MEETING NOTES OF THE ROAD CONTROLLING AUTHORITIES' FORUM

HELD AT THE BRENTWOOD HOTEL WELLINGTON
9.00am – 4.00pm Friday 5 December 2008

Chair: Ernst Zollner

Apologies: Mayor Lawrence Yule, Richard Kirby, Mayor Sue Morris, members of MoT, Alan Bufton, Nico Claassen, Geoff Swainson, David Hammond, Ted Anderson, John Sutton.

You can view, or download, the presentations from this Forum on the 'list of presentations 5 December 2008' page of the RCA Forum website - <http://www.rcaforum.org.nz/list-of-presentations-for-5-December-2008/>

Item	Discussion/Decision
Welcome, Apologies Housekeeping and 1.1 Admin update	Douceleine : <ul style="list-style-type: none">• Welcomed members• Advised members of the housekeeping for the day• Read apologies• Reminded members of the 2009 Forum dates and registration for 3 Fora and multiple members on the same form• Reminded members to use and promote the website• Flagged a possible increase of \$5.00 in 2009 to \$65.00 registration fee per Forum due to increased venue and catering costs• Welcomed and introduced Ernst Zollner as the new co-chair and Group Manager Strategy and Performance, NZTA

Item	Discussion/Decision
	<p>Ernst welcomed members, introduced himself and then asked Jim Paterson WBOPDC to give a short tribute to Graeme Weld who passed away a couple of weeks previously.</p> <p>Jim spoke of Graeme's long history with Local Government and the many years of service to the RCA Forum as co-chair. A moments silence was held as a tribute to Graeme.</p>
<p>1.2 Resource - Financial Report</p>	<p>Jim Paterson explained:</p> <ul style="list-style-type: none"> • 08/09 budget • Expenditure and income as at 31 October 2008 • 2009/10 budget and Forecast annual expenditure – for adoption by Forum <p>Adopted – Jim moved for the 2009/2010 budget to be adopted – seconded by Ian Cox</p> <p>To view the presentations please see instructions at the beginning of this document</p>

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1.3 Research and Guidelines	<p>Peter Bailey advised that:</p> <p>The schedule of Standards and Guidelines used by practitioners in the Roding Industry in New Zealand contains some 494 references to various standards and guidelines referred to by people in the industry. The NZTA has set up a working group to review the current use of documents and to develop a manual of recommended Standards and Guidelines. The Group membership now represents all of the major Road Controlling Authorities in NZ. The work programme appears to meet the desire of the Research and Guidelines Group to provide guidance to practitioners and rationalise the number of Standards and Guidelines in use in New Zealand.</p> <p>A number of the Guidelines worked on by the RCAF have not been completed and accepted widely in the industry. The RCAF will be finishing those guidelines that are complete or nearing completion and taking a proactive role in introducing them to the industry, by running seminars or training sessions to introduce and train practitioners in their use.</p> <p>Recommendations of Projects for the RGG immediate future in 2009:</p> <ol style="list-style-type: none"> 1. That the RCAF supports the NZTA project to develop a Manual of Standards and Guidelines as the principle means of identifying best practice standards for use in New Zealand and to provide guidance to practitioners. 2. That the R&GG review standards and guidelines currently under development with the view to bringing the projects to some conclusion. 3. That the R&GG review the report prepared by Mike Jackett in 2006 for Transfund NZ to identify potential topics that the Group could develop standards or guidelines to address. 4. That the RCAF take a lead role in promulgating the results of the NZTA Project Group's work in the industry and in introducing new standards and guidelines as they are introduced. <p>To contact Peter Bailey please email PBAILEY@pcc.govt.nz</p>
1.4 Asset Performance Monitoring Group	<ul style="list-style-type: none"> • Kaye Clark updated on the Performance Measures Group • Asked for critical debate and feedback to be emailed to her at benchmarking@rcaforum.org.nz <p>To view the presentation please see instructions at the beginning of this document</p>

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<p>2. Smart Growth – growth strategies and transport integration</p>	<p>Kaye Clark introduced Christine Jones, Tauranga DC, who gave an excellent presentation on the 50 year and implementation plan for managing growth in the Western Bay of Plenty. The presentation was followed by much discussion on the difficult areas in retrospect and emphasised the importance of the critical factors in achieving success infrastructure, land use and funding.</p> <p>Action</p> <ol style="list-style-type: none"> 1. Members to feedback to Kaye on case studies for future agenda items for the RCA Forum. 2. Kaye to arrange an agenda item on Population and Decline for the April 2009 Forum <p>To view the presentation and summary process sheet, please see instructions at the beginning of this document</p>
<p>3. NZTA update</p>	<ol style="list-style-type: none"> 1. Bob Alkema provided an update on land transport and funding matters 2. Peter Hookham presented the State Highway Plan 3. Bernie Cuttance provided information on the Procurement Manual and feedback process <p>To view the presentations please see instructions at the beginning of this document</p>
<p>4.NZTA – organisational update</p>	<p>Ernst Zollner updated members on the organisational structure, the consultation and submission timeframes, the Group Managers and Group functions and the Regional Directors. The organisational structure is expected to be confirmed before Christmas.</p>
<p>5. The Challenges of Roding Projects in and around Tongariro National Park</p>	<p>Herwi Scheltus, Landscape Architect, DoC, gave a very interesting, informative and frequently humorous insight into the difficulties of managing and maintaining a World Heritage area.</p> <p>To view the presentation please see instructions at the beginning of this document</p>
	<p>After the lunch break Ernst asked all council representatives for individual verbal feedback on the progress of their LTCCP.</p>
<p>6. LGNZ Activities</p>	<p>Phillip Eyles gave the LGNZ Activities update on behalf of Geoff Swainson.</p> <p>To view the presentation please see instructions at the beginning of this document</p>

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7. Three RDC issues of interest to Forum	<p>Peter Till, Ruapehu DC presented on three issues :</p> <ol style="list-style-type: none"> 1. Rationalising/disposal of unused road reserve 2. Bridges erected and used by others on road reserve 3. ONTRACK - requirement for new bridge piers able to withstand impact by trains <p>Action</p> <ol style="list-style-type: none"> 1. Rationalising/disposal of unused road reserve is to be discussed further at the April RCA Forum 2. Numbers 2 and 3 above to be discussed by the Exec/Peter Bailey in the New Year as to further action <p>To view the presentation please see instructions at the beginning of this document</p>
8. NZUAG update	<p>:</p> <ul style="list-style-type: none"> • The 6 Regions and Regional Directors (soon to be appointed) • The priorities for the agency • Planning and programming outline from 1 July 2009 <p>To view the presentation please see instructions at the beginning of this document</p>
9. Stormwater update	<p>Graeme Tong presented the Stormwater Working Group update and reminded members of the 2009 Roadshows around the country. Registration for the workshops is available on the RCA Forum website.</p> <p>To view the presentation please see instructions at the beginning of this document</p>

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<p>10. Stock Crossings Working Group Report</p>	<p>Murray Hasler, Gore DC, gave the following update:</p> <ul style="list-style-type: none"> • Significant progress has been made on the Model Bylaw since the last RCAF in August • Federated Farmers submitted a letter from Don Aubey, a committee chairperson on its National Executive, expressing a number of concerns with the draft Bylaw as it stood mid year 2008 • All issues have since been amicably resolved • The biggest potential sticking point was the use of the word 'prohibited' • At FF request this was changed to restricted • RCAs should not be concerned by this as the conditions that may be applied to particular situations, may, in effect provide prohibition and FF nationally accept this. • As with all models the Bylaw is a framework with local input • FF had also insisted on an independent legal review of the Bylaw – unfortunately no funding was available for the SWG for this. However FF advised yesterday that this is no longer required and they are satisfied with the Bylaw <p>The outcome of the above is:</p> <ul style="list-style-type: none"> • The Model Bylaw development process has overcome the last significant impediments resulting in acceptance by all those involved in the process • A copy of the Bylaw will be available on the RCAF website • All RCAs are encouraged to use the Model Bylaw as a framework for dealing with stock movement on roads • A review of the Stock Crossing Guidelines is needed to ensure there is no conflict between documents • Feedback from members is requested and encouraged <p>Action Members to provide feedback to Murray – mhasler@goredc.govt.nz</p>

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<p>11. Possible Development of a Skid Resistance Policy of local authorities</p>	<p>Dawn Inglis introduced Doug Wilson, Auckland University. Doug's presentation covered:</p> <ul style="list-style-type: none"> • Skid resistance and road crashes • Factors important in SR • Microtexture and Macrottexture management • Example standards of SR • Developing a SR policy for non SHs • Research project • Seeking RCA support for the project <p>Discussion from the floor included the information that the NZTA (Transit) had been encouraging councils to consider a SR policy for several years and that Dave Cook, NZTA would be more than happy to assist councils in developing a SR policy.</p> <p>Action Douceline to follow up with Dave Cook and Peter Bailey</p> <p>Later in the meeting Doug raised some questions under General Business</p> <p>To view the presentation please see instructions at the beginning of this document</p>
<p>12. Level Crossing Working Group Update and Road Traffic Noise Standards</p>	<p>Bill Horne updated on both Rail issues and Accoustics – Road Traffic Noise - new and altered roads</p> <p>To view the presentations please see instructions at the beginning of this document</p>

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<p>13. COPTTM – Local Road Supplement</p>	<p>Ian Marhall, QLDC gave the following update:</p> <p>Background: The RCA forum agreed to a full review of the LRS, which was implemented, submissions sought, reviewed and recommendations made. Relatively minor changes proposed. Before progressing further the Forum requested the LRS team consider amalgamating the LRS into the COPTTM manual. The position of the LRS project team was sought in order to give John Sutton and Ian Marshall a mandate to discuss the issue at the COPTTM industry review group meeting.</p> <p>LRS project team position There was agreement that the LRS has been very successful in achieving buy-in and a change in mind-shift towards better temporary traffic management in T.L.A's. There was concern by all members that amalgamation now will undo much of the gains that have been made with TLA's and Utility operators. There was support for amalgamation over time providing the key strengths of the LRS were not lost in the process. No specific deadline was agreed other than general agreement that it would take 2-5 years to achieve successfully. The key strengths noted were:</p> <ul style="list-style-type: none"> • A strong consultative process with TLA's, Utilities Operators, contracting industry and other stakeholders. • The development process has successfully been an education process that achieved mind shift. • It has produced a high level of consistency. (as opposed to the multiple local codes that had evolved) • Simple procedures, approvals, standard drawings • A5 format very useful • LRS team members would be prepared to work on a steering group to "steer" the development of the Implementation Plan. <p>Industry Review Group Meeting Outcome The major outcome of the meeting was that IRG is supportive of LRS team position.</p> <ul style="list-style-type: none"> • This means that IRG recognises that the project team will proceed with the 2nd edition of LRS & any further consideration of amalgamation into a single TTM code will be delayed for 2 years. • CoPTTM will go ahead with a 4th amendment which will include a closer alignment with LRS (adjustments to site layouts, consideration of an A5 format etc). • Training Aspirations will now update the project plan to produce the 2nd edition of LRS • The project plan will action the LRS review committee's July 2008 recommendations & it will also use the gap analysis work undertaken • The budget income and expenditure previously produced is still valid. This is as per the finance plan discussed earlier in the forum agenda.

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<p>14. General Business</p>	<p>Doug Wilson asked to raise the following questions:</p> <ol style="list-style-type: none"> 1. How many RCA's have a SR policy? 2. If so is it based on T/10 3. Does the RCA think there's benefit in developing a national SR non state highways policy? And/or with regional difference? <p>Ernst advised Doug that Douceline would follow up with Dave Cook, NZTA and that Peter Bailey, Convenor RGG, would also follow up in the new year.</p> <p>Suggestions for next Forum:</p> <ol style="list-style-type: none"> 1. Population and Decline case studies 2. Other Smart Growth or similar case studies 3. ARTA – share perspective (held over from August suggestion) 4. The Alliance (held over from August suggestion)
<p>Meeting Close</p>	<p>Ernst thanked all members for their attendance, the presenters for their time involved with working groups and presentations and Douceline and Ian Cox. Douceline thanked Ian Cox and Rachel Williams for their help with administration and technical assistance and wished the member all the best for the festive season.</p> <p>The meeting closed at 3.55pm</p> <p>2009 RCA Fora: 17 April 14 August, 4 December</p>

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