



MEETING NOTES OF THE ROAD CONTROLLING AUTHORITIES' FORUM

**HELD AT THE BRENTWOOD HOTEL WELLINGTON
9.00am Friday 11 August 2006**

File CO3 - 0007

CHAIR: Mayor Graeme Weld

Apologies: Rick van Barneveld, Graham Taylor, Alan Watton, Glen Snelgrove, John Mills, Mayor Sue Morris, Ian Gooden, Cr Allan Sanson, Chris Barton, Wendy Doody, John Tregidga, Bruce Yates, George Ridley, Tom Baker, Bruce Johnson and Gary Main.

To view or download Working Group Reports, Organisation Activity Updates and Presentations please return to the RCA Forum webpage — <http://www.transit.govt.nz/about/rca/rca.jsp>

Item	Discussion/Decision
Welcome and Housekeeping Douceline Van Arts, Transit	<ul style="list-style-type: none"> • Welcomed members and new members • Advised apologies as above • Requested members to respond to the SIKA Technology information request on manhole covers • Advised the new simpler access to RCA Forum page on the Transit website. <p>Action</p> <ul style="list-style-type: none"> • To resend members the email for SIKA Technology information request

Item	Discussion/Decision
<p>1.1 Research and Guidelines — Roly Frost, Transit</p>	<p>Roly reiterated the objective and reported that the group met and :</p> <ul style="list-style-type: none"> • Identified the standards and guidelines currently used by RCA members • Identified the gaps • Identified the specifications currently being revised • To update the guidelines in October 06 <p>Action</p> <ul style="list-style-type: none"> • Roly reiterated that there had been no feedback in respect of the published guidelines on the website and requested members to respond ASAP – roly.frost@transit.govt.nz <p>Report on the RCA page of the Transit website — working groups reports</p>
<p>1.2 Performance Measures — Kaye Clark, Transit</p>	<p>Kaye advised the group that she now works for Transit NZ and reported that:</p> <ul style="list-style-type: none"> • The group comprises, Kaye Clarke, Balt Gregorius, Peter Dudson, Joe Hewitt, Mark Owen, Rob Daniel, Peter Genek and new member Siri Rangamuwa • Recapped the objectives and the previous actions • Working on the issues arising from these • Requested feedback on – investment efficiency, management ability, congestion and route security <p>The Chair reiterated the importance of support and feedback from the Forum members</p> <p>Action</p> <ul style="list-style-type: none"> • Feed back on requested information to kaye.clark@transit.govt.nz <p>Report on the RCA page of the Transit website — working groups reports</p>

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<p>1.3 Legal Status of the Forum — Gary Main</p>	<p>In the absence of Gary Main, Graeme Weld advised:</p> <ul style="list-style-type: none"> • That all legal documentation had been signed and the RCAF was now an Incorporated Society • The Rules are on the RCAF page of the Transit website – under ‘ What’s New ‘ • The first AGM will be held in conjunction with the RCAF meeting 27 April 07 • A letter will be sent to each RCA explaining the new situation and advising them to nominate their Individual Member representative – this representative has voting rights at the AGM • Councils can have multiple representation at the RCA Forum meetings if they so wish <p>Action</p> <ul style="list-style-type: none"> • A letter to be sent to each RCA member explaining the new situation and requesting nomination of the Individual Member
<p>2. Resource Group — Gary Main</p>	<p>Graeme Weld read through the Financial Report on Gary’s behalf:</p> <ul style="list-style-type: none"> • A healthy balance of \$159,00 to start the new financial year • A further \$80K paid into the COPTTM budget from Kapiti, Waimate and South Waikato Councils • Expenditure of \$33K compared with \$58K forecast at the last meeting • Current balance is still a health \$136K • The Overweight Permitting Group no longer need RCA financial support as this is now the responsibility of Transit NZ • The Executive made the decision to support the Excellence Awards again this year so that cost has re-appeared • A new round of invoices to be sent out in 6/9 months – last invoices sent in July 06 <p>Report on the RCA page of the Transit website — working groups reports</p>

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<p>3. Stormwater Group — Alan Watton</p>	<p>Fiona Knight and Graeme Tong reported on Alan’s behalf on the work of the Stormwater Group since the last meeting:</p> <ul style="list-style-type: none"> • The Flyer is published and distributed • Questionnaire analysis and report are complete – on the RCA page of the Transit website • Executive Summary of questionnaire report – on the RCA page of the Transit website • Representatives attended the NZWWA Stormwater Conference • Transit continuing with the preparation of stormwater treatment guidelines • Presentation to the group by NIWA on their activities in stormwater area • MWH continues with work on the LTNZ research project • Organising the 2007 Stormwater Roadshows – request for feedback on venues for these <p>Request for response from the Forum on other issues:</p> <ol style="list-style-type: none"> 1. Any other stormwater matters that members want the Group to consider? 2. Any suggestions for further research work? 3. Did the questionnaire raise any issues that warrant further investigation? <p>Action</p> <ul style="list-style-type: none"> • Urgent feedback on venues for Road Shows to Fiona Knight – cresemere.hse@actrix.co.nz • Response to the three requests as listed above – cresemere.hse@actrix.co.nz <p>Reports on the RCA page of the Transit website — working groups reports</p>
<p>4. Good Practice Guide for Assessing Discharges to Air from Land Transport NZ – Louise Wickham MFE</p>	<p>Louise updated on:</p> <ul style="list-style-type: none"> • Air Quality • National Environment Standards • Draft Good Practice Guide – submissions close 1 December 2006 <p>Graeme Weld stressed the importance of councils to consider sending submissions on the draft Good Practice Guide and invited Louise to update the Forum in due course</p> <p>Presentation on the RCA page of the Transit website — presentations</p>

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7. Transit Contract Mgmt Review-CMR Programme-outcomes 05/06 – Steve Grounds RMG Ltd	<p>Steve covered:</p> <ul style="list-style-type: none"> • A brief outline of the programme • Outcomes • Findings and trends • Developments-- recent and planned <p>Presentation on the RCA page of the Transit website — presentations</p>
8.1 National Environmental Standard for Land Transport Noise 8.2 Rail Matters – Bill Horne RDC	<p>Bill reported on:</p> <ul style="list-style-type: none"> • Outcome of scoping the national controls for land transport noise – considered by Cabinet 10 July 2006 • Cabinet agreed on a package of methods to address the components of the scope • Objective to provide for the measurement and assessment of noise emissions from state highways and local roads • Four principle workstreams • Cabinet request for report back on progress by end of June 2007 • Any feedback or concerns please contact Bill – bill.horne@rodney.govt.nz <p>Update on:</p> <ul style="list-style-type: none"> • Work at level crossings • Rail Bridges - signage • Australian Level Crossing Assessment Model • Miscellaneous issues <p>Presentations on the RCAF page of the Transit website — presentations</p>

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<p>9. Hedging contracts for the supply of bitumen- Craig Alexander, Westpac Bank</p>	<p>Craig's presentation covered:</p> <ul style="list-style-type: none"> • Creation of price certainty • Why creat price certainty • Who hedges • Budgeting difficulties • Revised reseal and bitumen • Westpac BPI Swaps • Bitumen Price Index Swaps <p>Presentation on the RCAF page of Transit website – working group reports</p>
<p>10. Local Road Supplement to CoPTTM – update – John Sutton STDC</p>	<ul style="list-style-type: none"> • 36 RCAs have adopted the Local Roads Supplement • 36 RCAs have implemented it • 1,500 copies have been sold to date • Several launches since the April RCA Forum and excellent feedback received • The first review of the Supplement will occur in 2007(date TBC) therefore allowing time for feedback on it's use
<p>11. Ministry of Transport – update and Transport Sector involvement in CD</p>	<p>Bruce Johnston was unable to attend.</p>

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12. Land Transport NZ – update – Bob Alkema and Lyndon Hammond	<p>The update included:</p> <ul style="list-style-type: none"> • Networks • Managing 06/07 NLTP • Changes to the review process • Key Dates • Community Programmes • Road Safety Programmes • Regional Stakeholder meetings <p>Presentation on RCAF page of Transit website — activity updates</p>
13. Local Government NZ – Geoff Swainson	<p>No meeting notes to date</p>
14.NZUAG – Andrew Dixon, TMDC	<p>Update covered:</p> <ul style="list-style-type: none"> • Strategic plan review • Issues • Opportunities • 06/07 business plan • Request for feedback – andrewd@waitomo.govt.nz <p>Graeme Weld commented on the lack of feedback from Forum members to the NZUAG and other groups asking for comment and feedback. He requested members to seriously consider responding to feedback requests</p> <p>The report is on RCAF page of Transit website — working group reports</p>
15. Transport Masters Programme and Industry Research on Transport – Glen Koorey, Canterbury University	<p>Glen gave a PPT presentation outlining the Diploma/Masters Engineering Transportation Programme and the Research Projects in Auckland and Canterbury</p> <p>Presentation on RCAF page of Transit website - presentations</p>

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<p>16. Building Act 2004-update- Rudolph Kotze, Transit</p>	<p>Rudolph updated on:</p> <ul style="list-style-type: none"> • Background • Key changes • Building Code Review • Issues and consultation • Raised a number of questions in particular - how does the RCA Forum wish to progress in working together with Transit? <p>Resolution – RCAF Exec to consider a joint Transit and RCAF working group</p> <p>Presentation on RCAF page of Transit website - presentations</p>
<p>17. Overweight Permit System – Transit/Gisbourne DC- Lynn Sleath</p>	<p>Lynn advised the group now had a new title and is under Transit’s jurisdiction. He also covered:</p> <ul style="list-style-type: none"> • Transit’s business objectives • Critical success factors - Transit and RCAs • Stages of development • Project management • Case Study – GDC • What next • Feedback to lynn.sleath@transit.govt.nz <p>Presentation on the RCAF page of Transit website — presentations</p>
<p>18 Maintenance Alliance – Roly Frost, Transit</p>	<p>Roly presented on:</p> <ul style="list-style-type: none"> • Transit’s 3 contract models • Transit’s requirement • Development process • Position paper • Alliance concept • Procurement process <p>Presentation on the RCAF page of Transit website — presentations</p>

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19. General Business	No General Business items
Close	Next meetings at Brentwood Hotel 1 December 2006 27 April 2007 10 August 2007 7 December 2007

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